

COURSE DETAIL

INTERMEDIATE KNOWLEDGE OF SPREADSHEETS

Country

Spain

Host Institution

Carlos III University of Madrid

Program(s)

Carlos III University of Madrid

UCEAP Course Level

Lower Division

UCEAP Subject Area(s)

Business Administration

UCEAP Course Number

14

UCEAP Course Suffix

E

UCEAP Official Title

INTERMEDIATE KNOWLEDGE OF SPREADSHEETS

UCEAP Transcript Title

INTMED SPREADSHEETS

UCEAP Quarter Units

2.50

UCEAP Semester Units

1.70

Course Description

This course offers a practical study of spreadsheet tools for the automation of tasks and data lifecycle management. Topics include: an introduction to the use of spreadsheets; structure of a spreadsheet-- book, sheets, and cells; working with cells and sheets; formula and references; tables and pivot tables; data visualization.

Language(s) of Instruction

English

Host Institution Course Number

17597

Host Institution Course Title

INTERMEDIATE KNOWLEDGE OF SPREADSHEETS

Host Institution Campus

Getafe

Host Institution Faculty

Facultad de Humanidades, Comunicación y Documentación

Host Institution Degree

Grado en Comunicación Audiovisual

Host Institution Department

Materias transversales

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